Microsoft

Office 365 + Microsoft Imagine Academy = Real world skills for real world jobs

Top Skills
For High-Growth/ High-Wage Occupations in the United States.

Microsoft Office was listed as a required skill 5 times more frequently than all other software programs combined.

Office 2016 courses now available through Microsoft Imagine Academy

- ✓ Word 2016
- ✓ Excel 2016
- ✓ PowerPoint 2016

Microsoft Imagine Academy and Office 365

Microsoft Office is the most used business productivity application on the planet and now with Office 365, practically every job requires a working knowledge of the applications in the Microsoft Office suite.

So how do you ensure your students graduate with the skills to really be competitive in today's job market and your teachers are capable of effectively teaching these skills at a high level? How can you be sure your curriculum is keeping pace with rapidly changing technologies? And all at a price you can afford?

For Teachers
Microsoft Imagine Academy provides ready-to-use full technology curriculums, lesson plans, and other resources that save teachers time on course preparation and delivery. It also includes professional development guides and free certification exam vouchers to get teachers certified and validate their skills.

For Students
Clearly defined pathways to Microsoft Office Specialist and Office 365 certifications that not only help students differentiate themselves in a competitive job market, but can lead to increased compensation in the workplace. Plus, students can receive college course credit for qualifying Microsoft Imagine Academy courses. Students can also learn and get certified on advanced technology skills in Imagine Infrastructure and Software Development.

For IT Staff
Many organizations send only 1-2 people to training courses with an expectation that they will in turn train the rest of their staff. Microsoft Imagine Academy provides readiness and skills training for your entire IT Staff. In fact, the cost to send just one staff member to one course on Office 365 could easily cost more than a 1-year Microsoft Imagine Academy subscription —which can be used to teach everyone in the school!

Cost Effective
A single Microsoft Imagine Academy subscription provides Office 365 training and certification resources to every staff member, teacher, and student in a school. With volume licensing, you can get Microsoft Imagine Academy at preferential pricing for every school in your district, state region, or county.

#1 Oral and written communication skills*

#2 Self-starting/ Self-motivating*

#3 Detail-oriented*

#4 Problem solving*

#5 Microsoft Office*

More than Office training

Today's technology-driven workplace depends on more than just Office 365 skills. Microsoft Imagine Academy courses and training cover 3 areas of study that lead to certification:

Area of Study	Business Productivity	Computer Science	IT Infrastructure
Content	Digital Literacy, Windows, Office 365, Word, Excel, PowerPoint	Programming Basics, Programming Concepts, Application Development	Managing Infrastructure for Cloud, Clients, Devices, Databases, and Office 365
Outcome	Helps students learn to be productive using Microsoft Office and other software tools for a wide range of jobs and other life pursuits	Helps students learn about software design and programming	Helps students learn about infrastructure elements like networking, and both on-premises as well as cloud based client and server deployment

Time and Money Saving Curriculum Options

Microsoft Online Learning

Online Learning is a platform that teachers can use to create Learning Plans and assign learning to students and includes robust reporting for teachers to monitor student progress.

Microsoft Official Academic Courses (MOAC)

MOAC offers a comprehensive solution for teaching Microsoft technology courses. The MOAC series provides e-books, lab manuals, and instructor resources—everything instructors need to plan, prepare and teach in the classroom.

Study Guides

Microsoft Press MOS Study Guides are designed to validate a student's knowledge of and ability to use programs in the Microsoft Office Suite.

No matter what your school's needs are or what technologies your students are interested in, or what their learning style is, Microsoft Imagine Academy can help people get started with technology training, learn deep technical skills, and pursue certification to validate their expertise.

Special Offer

Get Office 365 for you and your classroom free

If your school provides Office at work, you and your students could be eligible to get Office 365 Education for free. Install Office 2016 on up to 5 PCs or Macs and on other mobile devices, including Windows tablets and iPad®. Includes 1 TB of storage from OneDrive so you and your students can easily work together and stay connected. Office 365 Education includes the latest click-to-run version of Office, Office 365 ProPlus (2013) for use online and offline so you and your students can learn, practice and prepare for the certification examination and use Office on personal devices.

You can check eligibility and learn how to get Office 365 for no additional cost at: **Office.com/GetOffice365**
If you and your students are eligible, spread the great news using the **school promotion kit you can find at: office.com/getoffice365resources**

Contact your Academic Licensing Reseller or visit: ww.microsoft.com/imagineacademy

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